

Welcome to the Eastridge Presbyterian Church Electronic Contributions program.

The box below should answer most of your questions about the program. If you have additional questions, please contact David in the church office.

The form should print as "page 2" from your browser, then you can fill it out, and return it to the church office.

## Direct Answers To Questions About Electronic Contribution

### **Q. What is Electronic contribution?**

A. Electronic contribution is an automatic transfer program that allows you to make contributions without writing checks.

### **Q. What is the advantage of electronic contribution?**

A. It saves time! It saves work! It simplifies your life! You can avoid the hassle of writing and mailing checks!

### **Q. How is my electronic contribution automatically deducted from my account?**

A. Once you authorize the transfer, your specified contribution is electronically transferred directly from your checking or savings account to the Eastridge checking account.

### **Q. When will my contribution be deducted from my account?**

A. On its due date. You never have to worry about forgetting a contribution or mailing it on time.

### **Q. If I do not write checks, how do I keep my checkbook balance straight?**

A. Since your contribution is made at a pre-established time, you simply record it in your check register on the appropriate date.

### **Q. Without a canceled check, how can I prove I made my contribution?**

A. Your bank statement gives you an itemized list of electronic transfers. It is your proof of contribution along with your contribution statement from the church.

### **Q. Is electronic contribution risky?**

A. Electronic contribution is less risky than check contribution. It cannot be lost, stolen or destroyed in the mail. It has an extremely high rate of accuracy.

### **Q. What if I change bank accounts?**

A. Notify us and we will give you a new authorization form to complete.

### **Q. How much does electronic contribution cost?**

A. It costs you nothing and saves you time.

### **Q. What if I try electronic contribution and don't like it?**

A. You can cancel your authorization by notifying us any time. But, once you've enjoyed the convenience, time and money savings of electronic contribution, we doubt you will want to go back to making contributions the way you did before.

### **Q. How do I sign up for electronic contribution?**

A. Complete and sign the authorization form below and return it to us along with a voided check or savings deposit slip.

**Eastridge Presbyterian Church - Electronic Contributions Program**

This form is **not** set up for web submission. Please print, fill out, attach document, and mail/drop off at the church office or put in the offering plate.

For continuous contributions, stop date can be left blank.

<input type="checkbox"/> New Authorization <input type="checkbox"/> Change Information	Envelope #:	Start Date: Stop Date:
<b>Contribution Information</b>	Contribution Amount Collected Per Transfer ( <b>Check One</b> ):	
	\$ _____	<input type="checkbox"/> Semi-Monthly (Transferred on the 5th & 20th)
	\$ _____	<input type="checkbox"/> Monthly (The 5th or 20th, <b>CIRCLE ONE</b> )
	\$ _____	<input type="checkbox"/> Quarterly (The 1st of Jan, Apr, Jul, Oct)
	<input type="checkbox"/> Discontinue electronic contribution	
Distribute the above contribution between the following two funds. Total of these two must equal amount above:		
	\$ _____ General Fund	\$ _____ Building Fund
Name:		
Address:		
City, State Zip:		
Please accept my ongoing contribution from my:		
	<input type="checkbox"/> Checking Account (Attach a Voided Check)	
	<input type="checkbox"/> Savings Account (Attached a Savings Deposit Slip) (Sorry, a Checking account deposit slip will not work)	
Routing #:		Account #:
Routing number must start with 0,1,2, or 3, is 9 digits long, and is located at the bottom of the check between these symbols  :  : Account number is after the routing number.		
I authorize Eastridge Presbyterian Church to process debit entries from my account as outlined above. This authority will remain in effect until I give reasonable notification to terminate this authorization or until the last specified payment date. I have attached a voided check or savings deposit slip (a checking deposit slip will not work).		
Authorized signature for above account:		
_____		Date: _____
<b>Please attach a voided check or savings deposit slip</b>		
If this form is updating a prior authorization, a voided check/saving deposit slip is not needed		