Request Number:
_____ -- _____ -- _____
Year Month Sequence

Eastridge Presbyterian Church
1135 Eastridge Drive
Lincoln, NE 68510
(402) 488-7844
email: bjoseph@eastridge.org

Eastridge Memorials & Endowments -- Funding Request Application Form

RE: Eastridge Presbyterian Church Memorials & Endowments Funding Request Form

PROCEDURE: Funding Request Forms may be completed at any time. The Memorials and Endowments Committee will review any requests on a quarterly basis, and specifically requests that any current requests be submitted by the end of each calendar quarter. Application forms shall be fully completed and submitted to the church office. Additional application forms may be obtained from the church office.

The Memorials and Endowments Committee will act on all applications in a timely manner. The Committee will analyze each application and will approve/disapprove/postpone each application. The Committee will notify each applicant of their decision. The Committee would like to approve every application, but we are subject to limited funds, and we are charged with allocating those dollars in accordance with our "Policy Statement" and other applicable restrictions.

APPLICATION:

Applicant:_____ Cost:_____

Request (Please provide full details on your request, including: Full Cost, Use, Benefit, etc. If possible, please provide more than one independent written estimate of cost):

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____ Requested from account: _____

Date:_____ Signed:_____

Contact Person:_____
Address:_____
_____
Phone:_____

Form Progression (for comments)		Date:
■ Head of Staff:	_____	_____
■ Session (moderator/clerk):	_____	_____
■ Trustees (moderator/secretary):	_____	_____
■ M&E (moderator/secretary):	_____	_____
■ Recorded in books (date):		_____
■ Recorded in book of memory (date):		_____

CONFIDENTIAL