

**Eastridge Presbyterian Church
Board of Trustees
Minutes**

5:00 PM – Thursday, May 19, 2011 – Huxtable Lounge

Attendance:

Name	Present	Name	Present
Jeff Bassford		Richard Perry	
Keith Thomson	X	Marge Reeve	X
Chad Shirk		Nadine Wiley	X
Rick Koelsch	X	Steve Anderson	
Sharon Tubach		Dave Marx	
Brad Devall	X	Brett Joseph	X
Bob Mitchell		Jim Crelin	

To Do List:

- Brett or Jim Crelin is to be invited to June meeting to discuss management of Mission home and role of Trustees.
- Brett or Keith is to convey to facilities task force that Keith is to be added to future task force communications and meeting announcements.

Calling of meeting to order – Brad called the meeting to order at 5 PM. Rick Koelsch led the Trustees in prayer.

Approval of Minutes. No minutes were available from the April 2011 trustees meeting.

Presentation, Review and Approval of the Monthly Expenditures and Monthly/Year-to-Date Annual Financial Status Report

- Brett shared the April 2011 financial summaries. The Trustees reviewed the report. No action was taken

Committee and Liaison Reports

- A. Session Liaison – Steve Anderson &/or Dave Marx
 - No report
- B. Trustee Inside Committee -- (Jeff Bassford, Marge Reeves, Keith Thomson)
 1. Narthex Stained Glass Window project.
 - Jeff Bassford reported by email that repair is underway but some materials needed to be ordered.
 2. Pew project
 - Marge shared an updated proposal prepared by Ratigan – Schotler. New pews were estimated to cost \$38,354 installed. Refinishing of the existing pews instead of new installation was estimated to cost \$33,746.
 - No new information was available from Dean Orsborn relative to refinishing of pews.
 - No action was taken due to lack of funds available for project.

3. Water leaks & ceiling repairs – South-West stair ceiling, Welcome Center, etc.?
 - Brett reported that Patch Pros patched drywall for \$450. Skylight person suggests leak is a result of moisture moving into soffit vents when high wind conditions occurred. Past leaks commonly occurred at the same time as strong winds. Curtains or other devices to minimize moisture movement into vents were discussed. Brad and Brett planned to review options after meeting.
 4. Air Conditioning issues – Education wing & Sanctuary
 - Vacation Bible School...4 mobile units purchased. Electrical work will need to be done as well as window mounts for dumping heat.
 - Permanent solution is on hold until proposals for educational wing renovation are decided.
 5. Kitchen floor bubbling?
 - Keith reported on bubbling occurring under kitchen tile. Keith will continue to monitor.
- C. Trustee Outside Committee -- (Nadine Wiley, Richard Perry, Keith Thomson, Rick Koelsch)
1. Lawn Care? Comments?
 - No complaints were shared by Trustees relative to lawn care.
 - Brad reported that mulch on north of sidewalk is being moved to sidewalk by birds picking for insects. Custodial staff would be asked to sweep sidewalk prior to Sunday.
 2. Mission Home
 - Many questions existed among Trustees about management of facility. Request was made for Jim or Brett to update Trustees on current management of facility and role of Trustees.
 - Rick noted that exterior of home, including landscaping, needed more work than was accomplished at spring work day. He raised the potential for 2 or 3 Trustees to be assigned responsibility for Mission Home.
 3. General outside issues.
 - Nadine suggested that additional mulch is not needed around church.
 - New custodial staff has reviewed facility and presented Trustees with list of 19 repair items needed. New employee for summer, Josh, has been hired and is addressing some of repair needs.
- D. Facilities Task Force Liaison -- (Keith, Jeff)
- Keith was unaware of his role of the Facilities Task Force and is currently not receiving communications about meeting.
- E. Nominating Committee Liaison – (Nadine Wiley)
- Nadine reported that all Deacons positions have been filled. Associate pastor nominating committee names have been identified. Committee will be approved on Sunday. Committee is working on finishing filling of positions for elders and trustees and planning of training for new people.
- F. Budget & Stewardship Liaison (Sharon Tubach, Chad Shirk, Steve Anderson, Dave Marx):
- No report

- G. GROW Committee Liaison – Liaison duties suspended pending activation of the Long Range Planning activities of GROW.

Long standing concerns (pending funding, etc):

- A. Carpet – last three rows (plus) – Sanctuary
- B. Carpet – Huxtable Lounge
- C. Tiles outside west bathrooms (Rinehart has temporarily fixed)
- D. Tiles outside basement bathrooms
- E. Reupholstering old chairs from Huxtable Lounge? - Drop
- F. NECO Alarm services – Expanding security system in building
- G. Possible Boy Scout projects:
 - i. Shed in backyard of mission house & yard cleanup

No discussion occurred on any long standing concerns.

Adjournment

The next Board of Trustees meeting is scheduled for Thursday, June 15th, 2011 at 5 pm.

Meeting was adjourned at 5:55 PM