

**Eastridge Presbyterian Church
Board of Trustees
Agenda**

5:00 PM – Thursday, September 15, 2011 – Huxtable Lounge

Attendance:

Name	Present	Name	Present
Jeff Bassford	x	Richard Perry	x
Keith Thomson	x	Marge Reeve	x
Chad Shirk		Nadine Wiley	x
Rick Koelsch	x	Steve Anderson	x
Sharon Tubach		Dave Marx	x
Brad Devall	x	Brett Joseph	x
Bob Mitchell		Dean Orsborn	x
Peter Frazier-Koontz	x		

To Do List:

- Inside committee will obtain bids for replacing sanctuary flooring.
- Keith will pursue second bid for patching epoxy bonding in Fellowship Hall and kitchen flooring.

Calling of meeting to order – Brad called the meeting to order at 5 PM. Richard Perry led the Trustees in prayer.

Approval of Minutes. Keith Thomson moved to approve the August, 2011 minutes. The motion was seconded and was passed by voice vote.

Presentation, Review and Approval of the Monthly Expenditures and Monthly/Year-to-Date Annual Financial Status Report

- Brett shared the May 2011 financial summaries. We are running approximately \$8,600 behind as compared to being \$20,000 behind in 2010.
- Keith moved and Jeff seconded to approve report. The motion was passed by voice vote.

Committee and Liaison Reports

A. Session Liaison–

- Steve reported that session would be meeting with a candidate for the interim head pastor position this evening with potential availability of this individual by mid-October.

B. Trustee Inside Committee --

1. Narthex Stained Glass Window project.
 - Brad reported that project should be complete by Saturday, September 17.
2. Pew project
 - A representative from Ratigan-Schottler Manufacturing answered questions on replacement and refinishing the pews in the sanctuary. Quotes were shared at the July meeting.
 - Group agreed that floor replacement would be a part of this project and that bids were necessary before a recommendation could be made to session. Inside committee was identified as responsible for obtaining those bids.

3. Water leaks & ceiling repairs in Welcome Center
 - Keith reported that one leak still exists near first column in Welcome Center.
 4. Air Conditioning issues – Education wing & Sanctuary:
 - Keith and Jeff met with Facilities task force. Discussion focused on facilities including session in communications. It was shared that the \$15,000 request was to develop schematics (architecture plans) for renovations to the educational wing and maintaining those renovations within the current building structure. The funding for this request would come from Building Fund. Present estimates for renovations to the educational wing were developed in 2002 and potentially no longer accurate representations of costs. January meeting would be set to determine congregation interest in initiating another financial campaign for completing the building project.
 - Rick moved and Jeff seconded that Trustees would support expenditure of \$15,000 for architecture plan and cost estimate. Motion passed by voice vote.
 5. Kitchen floor bubbling
 - Keith presented estimate from Stephens and Smith to cut out debonded epoxy flooring, prep concrete base and apply quartz epoxy patch for \$1693.
 - Group agreed that we need a 2nd bid. Keith to pursue second bid from Floors Inc.
 6. Moving the fountain in the Narthex.
 - Staff is planning to move fountain.
 7. Other
 - Keith reported that there are 3 fire doors that are bowed and as such do not shut. Bid for \$1,874 for metal doors. Keith recommended replacement of bowed wood doors with metal doors. Additional information will be gathered.
- C. Trustee Outside Committee --
1. October 15 has been set for installation of playground equipment. Volunteers are requested.
- D. Facilities Task Force Liaison
- See discussion of educational issues above.
- E. Nominating Committee Liaison
- Nadine reported completion of training for new leaders
- F. Budget & Stewardship Liaison (Sharon Tubach, Chad Shirk, Steve Anderson, Dave Marx):
- Steve reported starting of planning for stewardship pledging process.

Other Business

No additional business.

Adjournment

The next Board of Trustees meeting is scheduled for Thursday, October 20, 2011 at 5 pm.
The September meeting adjourned at 6:28 PM

Submitted by Rick Koelsch, Secretary